

UNDERHILL PLANNING COMMISSION

Thursday, September 12, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner John Drew, Chair
Commissioner David Edson, Vice Chair
Commissioner Patrick Lamphere
Commissioner John “Kail” Romanoff
Commissioner Lea Van Winkle
Commissioner Sandy Wilmot

Staff/Municipal Representatives:

Andrew Strniste, Planning Director
Betsy Chapek, Conservation Commissioner

Others Present:

None

[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:03] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment. No adjustments to the agenda were made.

AGENDA ITEM: PROSPECTIVE PLANNING COMMISSIONER VOTE: BRIAN TIJAN

[7:36] The Commission opined that Mr. Brian Tijan would be a good fit for the Commission. Commissioner Wilmot made a motion to recommend to the Selectboard that Brian Tijan be appointed to fill the current Planning Commission vacancy. The motion was seconded by Commissioner Romanoff and approved unanimously (Commissioner Van Winkle was not present for the vote).

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:23] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the August 22, 2019 minutes) and provided updates about each task assigned. Staff Member Strniste shall send out the current draft of the Municipal Planning Grant for the Commission’s reference. The Commission and Ms. Betsy Chapek, a representative from the Conservation Commission, discussed the expectations of the Conservation Commission as it relates to the intend Natural Resources Map and the draft Natural Resources Town Plan Chapter, as there was some confusion that emerged over the couple of months. Staff Member Strniste also advised that the anticipated subcommittee between the Conservation Commission and Planning Commission to work on the anticipated Natural Resources Map would require approval from the Selectboard, as well as be required to keep minutes and post agendas.

AGENDA ITEM: 2019/2020 MUNICIPAL PLANNING GRANT APPLICATION UPDATE

[6:19] Commissioner Romanoff made a motion to recommend approval by the Selectboard regarding the Municipal Planning Grant relating to a Housing Needs Assessment. The motion was seconded by Commissioner Wilmot and approved unanimously.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW OF NATURAL RESOURCES GOALS, POLICIES & STRATEGIES

[6:23] The Commission reviewed the draft goals, policies and strategies submitted by Commissioners Drew & Edson to review. The review was completed.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW EXPECTATIONS FOR LAND USE GOALS, POLICIES & STRATEGIES

[7:30] The Commission reviewed the expectations for upcoming Town Plan goals, policies and strategies. As outlined below, the Commissioners volunteered to draft goals, policies & strategies for the remaining chapters:

- Services – Commissioner John Drew
- Transportation – Commissioner John Drew
- Land Use – Commissioner Kail Romanoff
- Infrastructure – Commissioner Van Winkle
- Economic Development – Commissioner Wilmot
- Housing – Commissioner Wilmot
- Historic & Cultural Resources – Commissioner Lamphere
- Recreation – May be assigned to the Recreation Committee

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

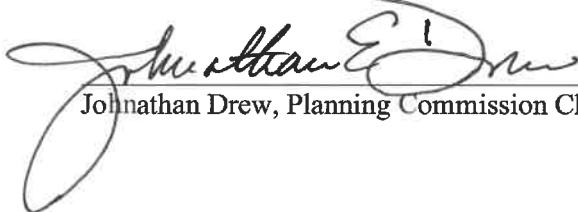
[7:36] Commissioner Lamphere made a motion approve the minutes of August 22, 2019. The motion was seconded by Commissioner Edson and approved unanimously.

[7:39] Commissioner Edson made a motion to adjourn. The motion was seconded by Chair J. Drew and approved unanimously.

Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the September 12, 2019 meeting were accepted this 25 day of September, 2019.



Johnathan Drew, Planning Commission Chair